

Evan Andrew Redburn

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Re: Summer Employment

Over the last three years I have studied geology and other sciences, as part of an Honours degree in Earth Sciences at Carleton University, with a minor in both Chemistry and the Russian language. I am looking for the opportunity to apply the knowledge and skills that I have acquired.

During this past summer I was a recipient of the Harry Reid Cox Award which is rewarded awarded on the recommendation of the Chair of the Department of Earth Sciences. With this opportunity I was able to spend my summer working in a microprobe lab alongside many who currently work in the field of geology. Also at the end of the summer I participated in a full course credit field camp in which I learned many things about field geology.

I enjoy the outdoors and have been camping since I was a child. I enjoy a number of outdoor activities such as fishing, boating, canoeing, hiking or simply exploring the forest. As a result of these experiences, and backpacking Europe, I am able to cope with any number of potential outdoor environments.

As a result of working in Canada, the US and China and travelling, studying French and playing hockey in Europe, I easily acclimate to new environments. These experiences also taught me to resourceful and innovative, and to communicate readily with people from all walks of life.

I spent a summer in the Dominican Republic leading a team to build houses and dig an aqua duct to supply a new development with water. I had to adapt to working outside in an uncomfortably hot environment, which I believe is an asset in the field of geology

Over the past semester I was asked by a past professor to work as a teaching assistant. Most undergraduate students never receive the chance to do this and I believe it was an invaluable experience which added to both my interpersonal and leadership skills.

I look forward to learning more about a position and discussing how my skills can benefit you. I have enclosed my resume for your perusal. Please do not hesitate to call or email if you have any questions.

Sincerely,

Evan Redburn

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PROFILE

Enthusiastic, results-oriented individual with international work experience in paid and pro bono positions. Possesses effective project management, problem solving and interpersonal skills, with the ability to work collaboratively at all levels in an organization. Readily adapt to new environments and learn new tasks. Looking to expand knowledge and obtain and career in the field of geology.

EDUCATION

Carleton University, Ottawa

September 2007 – Present

Honours Bachelor of Science in Earth Sciences

- Minor in Chemistry
- Minor in Russian Language; Courses Completed: RUSS 1010,1020, 2010, 2020, 3010
- Dean's List and in course Scholarship recipient
- Recipient of the Harry Reid Cox Award Scholarship
- Recipient of the Landsdell Bursary
- Recipient of the Russian Undergraduate Award

KEY COMPETENCIES

Analytical Skills

- Strong investigative skills obtained over several years of studying sciences and math.
- Able to isolate problems or issues, in order to formulate innovative solutions.
- When tutoring, analyzed each situation to determine individual challenges and provide targeted assistance.
- As a result of Microprobe lab experience learned to analyse with an open mind.

Communication Ability

- Experience as a public speaker, English teacher, high school tutor and university TA.
- Easily communicate with people of different backgrounds, culture and languages, due to travel, exchange programs, pro bono assignments and experience living in four countries.
- Communication skills in Russian and French.

Teamwork

- Several years experience leading and motivating teams, and working as part of various organised sports teams.
- Can easily focus coworkers on priorities and advocate for the needs of the team.
- Able to build trusting relationships to accomplish tasks and meet customers, peers and superiors' needs.

Technical Skills

- Excellent computer skills with the ability to troubleshoot software and hardware problems.
- Knowledgeable with a variety of databases, operating systems and applications.
- Knowledge of petrographic microscopes as well as theoretical knowledge of optics.
- Knowledge of use and upkeep of the Electron Microprobe as well as some experience with a Scanning Electron Microscope.

WORK EXPERIENCE

Carleton University, Ottawa, ON

Fall Semester 2009

Teaching Assistant

- Provided advice and mentored 25 students.
- Responsible for grading papers for weekly assignments.
- Worked alongside the professor to ensure the best course delivery possible.

Carleton University Microprobe Lab, Ottawa, ON

May 2009 - September 2009

Recipient of the Harry Reid Cox Award

- Technician in microprobe lab using optical microscopy, EDS and WDS technology.
- Worked closely with professors, and professional technicians to prepare thin sections for examination and lab work for corporate and academic purposes
- Gained experience in field work, collecting rock samples.

Jonathan's Restaurant, Burlington, ON

February 2007 - September 2008

Host and Server

- Successfully worked with a team of servers to provide excellent customer service.
- Handled large floats of cash, credit cards and debit cards and helped others balance registers.

Jiangsu Education Services, Nanjing, Jiangsu, China

September 2006 - February 2007

English Teacher

- Learned innovative communication skills while teaching children, aged three to six.
- Created twelve lessons per week and supported other instructors by sharing ideas.
- Provided private English tutoring to university students.

Wal-Mart Corporation, Burlington, ON

March – May 2007

Pharmacy assistant and sales associate

- Part of the Pharmacy customer service team consisting of five members.
- Filled prescriptions under pharmacist supervision, and processed sales.

Canadian Tire Corporation, Burlington, ON

March 2005 – March 2006

Sales Associate

- Served customers, solved problems and helped customers make buying decisions.

Science and Math Tutor, Burlington, ON

January 2004 - September 2006

Peer Tutor for High School students

- Coached students studying Math and Science, enabling them to pass their courses.

DEVELOPMENTAL EXPERIENCES

Hero Holiday Foundation, Puerto Plata, Dominican Republic

2005

Peer Leader on a construction project

- Lead a group in a project to construct houses, dig and build pipelines for villages in the DR.

European Hockey Tour

2006

- Toured Europe while playing hockey in Germany, Austria and Czech Republic.

French Exchange

2005

- Improved French language skills while living with a family in Paris, France.

References Available Upon Request